



Policy for Children with Health Needs who Cannot Attend School



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1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend the academy due to health needs
- Pupils, staff and parents understand what the academy is responsible for when this education is being provided by the local authority

2. Legislation and guidance

This policy reflects the requirements of the [Education Act 1996](#).

It is also based on guidance provided by our local authority

<https://www.norfolk.gov.uk/children-and-families/send-local-offer/education-and-learning/how-education-providers-support/medical-needs-education-provision#:~:text=Making%20a%20medical%20needs%20referral,more%2C%20whether%20consecutive%20or%20cumulative>.

This policy complies with our funding agreement and articles of association.

3. Responsibilities of the school

3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend the academy.

- The Headteacher is responsible for making and monitoring these arrangements
- For a short-term absence, it is likely that work will be sent home/to the hospital and/or accessing the classroom via TEAMS. An external e-learning provider may be appropriate in some circumstances.
- Parents will be consulted through discussion with the class teacher.
- Pupils will be reintegrated back into school with the support of the pastoral team.

3.2 If the local authority makes arrangements

For longer-term absences (i.e. 15 days or more), the Local Authority offers educational provision via the Medical Needs Service. The medical needs coordinator is responsible for the education of children with additional health needs in Norfolk. They work with schools/academies and professionals to ensure children with medical needs and those who cannot attend the academy receive a good education.

In cases where the local authority makes arrangements, the academy will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil

- Share information with the local authority and relevant health services as required
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into the academy successfully
- When reintegration is anticipated, work with the local authority to:
 - Plan for consistent provision during and after the period of education outside the academy, allowing the pupil to access the same curriculum and materials that they would have used in the academy as far as possible
 - Enable the pupil to stay in touch with the academy life (e.g. through newsletters, emails, invitations to the academy events or internet links to lessons)
 - Create individually tailored reintegration plans for each child returning to the academy
 - Consider whether any reasonable adjustments need to be made

Information about how medical needs provision is planned and delivered, along with how reintegration to the academy is supported, can be found on the Norfolk County Council [medical needs service](#) page.

4. Monitoring arrangements

This policy will be reviewed annually.

5. Links to other policies

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions